

CHANGE OF DETAILS FORM FOR PAREN



Child 1: _____ Class: _____

Child 2: _____ Class: _____

Child 3: _____ Class: _____

Child 4: _____ Class: _____

Change of Address

Old Address

New Address

Postcode: _____

Postcode: _____

Does this change apply to both parents/carers? *(delete as appropriate)* Yes/No

If no, who does it apply to? _____

Change of Contact Details

Contact Name: _____

Old Number/Email: _____ New Number/Email: _____

If your child attends our Nursery, please indicate if you are happy to receive invoices to the above email address *(delete as appropriate)* YES/NO

The data being collected, controlled and processed is in line with General Data Protection Regulations (GDPR)
The school has a duty to protect this data and to keep it up to date. The school is required to share some of the data
with the Education Authority and with the Department of Education

Signed (parent/carer) _____ Date ____/____/____

FOR OFFICE USE ONLY

Received by _____ Date _____

Amended by _____ Date _____

Changed on SIMS Changed on all Data Collection Sheets

Changed on Parents Evening